



ROTARY INTERNATIONAL DISTRICT 1020 – CONFERENCE 2016
MAJESTIC HOTEL, HARROGATE 28-30 OCTOBER 2016 – REGISTRATION FORM

Individual on-line registration is recommended, but if you wish to register as a Club and by post, as in previous years, please use this form.

CLOSING DATE FOR REGISTRATION IS 21 SEPTEMBER 2016

1) I,wish to register members of the Rotary Club of for the District 1020 Conference 2016:

Forename	Surname	Rotarian or guest?	Preferred name for badge	E-mail address

Before answering questions 2, 3 and 5, please refer to the “Details of Hotel Accommodation” section on p3 of this form.

2) I wish to reserve the following rooms in the Majestic Hotel (please tick whichever applies):

NB: The Majestic, the Conference Hotel, can accommodate up to 320 people; rooms in this Hotel will be filled first, on a strict “first come, first served” basis.

No, thank you	Double/twin rooms (number)	Single rooms (number)

3) We are happy to accept rooms (all are double/twin rooms, but single occupancy is permissible) at another Hotel, if there are no rooms available at the Majestic (please tick any that apply):

No, we will make our own arrangements	Yes – Holiday Inn	Yes – West Park	Yes – White Hart

4) I/we am/are interested in playing in the Golf Competition at Rudding Park Golf Course on Friday 28th October 2016 (further information will be sent, nearer the time, to those expressing interest):

No	Yes (please state number of players)

5) I/we wish to extend my/our stay in the Majestic Hotel beyond the two nights of the District Conference (for rates, please refer to **Details of Hotel Accommodation**):

No	Yes (Thurs 27 th October 2016) - number	Yes (Sun 30 th October 2016) - number

6) I wish to make the following initial payment:

Conference Registration * (£40 pp)	Fri evening buffet dinner (£25 pp)	Sat evening Gala Dinner (£35 pp)	Total

- **Registration fee must be paid by all Conference Attendees (i.e. Rotarians and non-Rotarian spouses/partners)**

either 7) I am attaching a cheque, payable to "RI District 1020 Conference 2016"

or 8) Please debit my: Visa MasterCard Switch/Maestro Delta

Card Number					Name of Lead Rotarian	
Name on Card					Address	
Expiry Date	Valid from		Security Code			
Issue No (Maestro)			With the sum of	£		
Signed			Date		Tel No.	

Please send both pages of this form (and cheque, if using this payment method) to the Conference Registrar: Ian Starkey, 34 Braehead Road, EDINBURGH, EH4 6BB

The Conference Registrar will contact delegates by e-mail, during July 2016, requesting pre-payment of Hotel Accommodation Charges for the duration of the Conference.

Details of Hotel Accommodation:

Majestic Hotel

We have reserved all the bedrooms in the Conference Hotel for the Friday and Saturday nights of the Conference, providing accommodation for up to 320 people in a mixture of double/twin rooms (150) and single rooms (20). We have negotiated special rates for Conference delegates: £115 per night for a double/twin room (B&B, double occupancy); £77.50 per night for a single room (B&B, single occupancy), for 28th and 29th October 2016. The Hotel has an indoor swimming pool, a spa pool and Jacuzzi and a fitness suite. There is also a beauty room, offering a range of treatments. The Hotel has parking (including disabled parking) for up to 250 cars; car parking is complimentary for all resident Conference delegates.

To reserve a room in this, the Conference Hotel, please indicate in the appropriate box in number 2 on the first page of this form. Rooms will be allocated on a strict “first come, first served” basis. You will be contacted, as soon as is practicable after your booking form is received, to inform you whether or not your choice of accommodation is available. Every effort will be made to place members of the same Rotary Club in the same geographical area of the Hotel, but this cannot be guaranteed.

Check-in time is from 3pm on the day of arrival; checkout time is 11am on the day of departure, unless specific alternative arrangements have been made with the Hotel. For those wishing to extend their stay, a limited number of rooms have been reserved at special rates of £115 per night (Thursday 27th October) and £95 per night (Sunday 30th October), both rates based on double occupancy, B&B only.

Holiday Inn

We have also reserved double/twin rooms in this Hotel, which is 5 minutes walk from the Majestic. These rooms will only be used if those in the Majestic Hotel are all reserved and then only with delegates' approval. Regrettably, as we have reserved only a proportion of the Hotel's rooms, no attempt can be made to place members of the same Rotary Club in the same geographical location in this Hotel.

We have negotiated special rates for Conference delegates: £139 per night for double occupancy (B&B); £129 per night for single occupancy (B&B) for 28th and 29th October 2016. These rates include the use of the on site body club or nearby Academy leisure facilities, including a swimming pool, sauna, steam room and fully equipped gymnasium. Check-in time is from 3pm on the day of arrival; checkout time is 11am on the day of departure.

The Hotel has parking for 180 cars; hotel residents are charged £7.00 per overnight stay.

West Park Hotel

This new boutique Hotel is less than 10 minutes walk from the Majestic. Double/twin rooms here will only be used if those in the Majestic are all reserved and then only with delegates' approval. Regrettably, as we have reserved only a proportion of the Hotel's rooms, no attempt can be made to place members of the same Rotary Club in the same geographical location in this Hotel.

We have negotiated special rates for Conference delegates: £180 per night for double occupancy (B&B); £170 for single occupancy (B&B) for 28th and 29th October 2016. There is no on-site parking, but there is “pay and display” on-street parking in front of the hotel and a NCP car park is directly adjacent to the hotel.

White Hart Hotel

This hotel, which is over 200 years old, is less than 10 minutes walk from the Majestic. Double/twin rooms here will only be used if those in the Majestic are all reserved and then only with delegates' approval. Regrettably, as we have reserved only a proportion of the Hotel's rooms, no attempt can be made to place members of the same Rotary Club in the same geographical location in this Hotel.

We have negotiated special rates for Conference delegates: £162.10 per night for a Deluxe double room (B&B); £144.10 per night for a Classic double room (B&B); for 28th and 29th October 2016. There is on-site parking for approximately 50 vehicles.

To express your willingness to accept a room in a Hotel other than the Majestic, please indicate in the appropriate box in number 3 on the first page of this form. You will be contacted, as soon as is practicable, after your booking form is received, to inform you of which accommodation has been reserved for you.

Delegates wishing to consider booking other accommodation are advised to visit the “Visit Harrogate” website: <http://www.visitharrogate.co.uk/accommodation>. A wide variety of accommodation, from Spa Hotels to campsites, is available. We have been advised that, as there is at least one other large meeting in Harrogate during our Conference Weekend, it may be difficult to find accommodation other than the hotel rooms that we have already reserved.

Registration fee refunds policy

Requests for refunds should be made in writing to the Conference Registrar. All requests will be considered sympathetically by the Conference Committee, who will endeavour to return as much as possible (or all) of the registration fee paid, especially when the reason for cancellation is bereavement or illness (personal or of a dependent). Requests for refunds for other reasons will be considered in order of date received but whether or not a refund can be offered will depend on the final Conference costs and the availability of funds.